



## GARDENVALE PRIMARY SCHOOL PARENT PAYMENT ARRANGEMENTS 2025 Account Information

28<sup>th</sup> October 2024

Dear Parent / Guardian,

The Victorian Department of Education provides funding to cover the core requirements of the standard curriculum, ensuring that every child has access to free instruction. However, to deliver a richer and more diverse educational experience, we rely on additional contributions from families.

### **Why Your Contributions Matter**

The contributions we request from families directly support the additional resources, specialist programs, and educational initiatives that go beyond the standard curriculum. While the Department's funding covers essential teaching, it is the generosity of our families that enables us to offer a wide array of extracurricular activities, specialised educational resources, and a high-quality learning environment that helps every child reach their potential. Without these contributions Gardenvale would not be able to maintain the high-quality programs such as: STEM, Performing and Visual Arts, additional Technology, Physical Education and Japanese. Gardenvale is renowned for these exceptional specialist programs.

We are deeply grateful for the ongoing support of our community and acknowledge it is this strong engagement that makes such an enormous difference, whether through volunteering your time, supporting fundraising initiatives or contributing to our rich community spirit.

### **How to Contribute**

Parent financial contributions for 2025 will be available through Compass from Monday 11<sup>th</sup> November 2024, and you will receive a notification at that time. A detailed breakdown of the contribution categories is attached, along with an overview of the Department of Education's Parent Payments Policy for your reference. Should you have any questions or concerns, please do not hesitate to contact the school office at **9596 2871**.

We are looking forward to an exciting year of learning and growth at Gardenvale Primary School in 2025. As we plan for another year of high-quality educational experiences, we would like to thank you in advance for your voluntary and user-pays financial contributions for the upcoming year.

Kind regards,

Janine Hall  
Principal

Nicola Martin  
School Council President

### **Financial Support for Families**

Gardenvale Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- \* CSEF – Camps, Sports and Excursions Fund
- \* State Schools Relief
- \* Payment plans for Extra Curricular Items and Activities
- \* School Saving Bonus

For a confidential discussion about accessing these services, or if you would like to discuss alternative arrangements, contact the Business Manager, Maree Prosser on 9596 2871.

### **Refunds**

Refunds will be considered on a case-by-case basis, and we will readily refund where it is reasonable and fair.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

## Fee Schedule – 2025

Please find the itemised list of Curriculum Contributions and Other Contributions for your child.

Gardenvale Primary School also continues to welcome your voluntary contributions for 2025.

We request that stationery packs for 2025 are purchased directly via our supplier KAKA for students to individually own and use. **The cut of date for this is 15th December 2024.**

**A detailed list of stationery pack items is available on the website and at both offices.  
Please contact the office if you would like more information on the cost of Online Learning Subscriptions.**

**Curriculum Contributions** – items and activities that students use, or participate in, to access the Curriculum.

Year Level	Curriculum Contributions Prep – Year 2		
Prep	Online Learning Subscriptions for Maths and other programs		
Year 1	Classroom Activities & Consumables including Literacy & Numeracy		
Year 2	Specialist Consumables for Visual Arts materials and resources		
	Specialist Consumables for Japanese materials and resources		
	Specialist Consumables for STEM materials and resources		
	Photocopying and printing for students		
	Wellbeing materials for classrooms		
	Reading Books		
	ICT support with laptops and iPads		
	<b>Total</b>	<b>\$</b>	<b>412.50</b>
Year Level	Curriculum Contributions Year 3 – Year 6		
Year 3	Online Learning Subscriptions for Maths and other programs		
Year 4	Classroom Activities & Consumables including Literacy & Numeracy		
Year 5	Specialist Consumables for Visual Arts materials and resources		
Year 6	Specialist Consumables for Japanese materials and resources		
	Specialist Consumables for STEM materials and resources		
	Photocopying and printing for students		
	Wellbeing materials for classrooms		
	Reading Books		
	ICT support with laptops and iPads		
	Sports Memberships Bayside		
	<b>Total</b>	<b>\$</b>	<b>470.50</b>

**Other Contributions** - for non-curriculum items and activities

Year Level	Other Contributions	
Prep – Year 6	Student and Parent Communication Tools e.g. Compass	\$36.50
	First Aid and hygiene costs	\$31.50
	Whole School In Visits & Well Being Programs	\$62.50
	Building & Grounds Maintenance and improvements	\$50.00

Other Contribution – Building Fund	Tax deductible	Suggested Voluntary Contribution				Amount
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\*Building Fund – per family                      Yes                      \$100    \$150    \$200    \$250

The Building Fund supports major projects that enhance our facilities and contribute to long-term improvements benefiting students, beyond the scope of regular maintenance. Past projects have included the COLA (senior and junior), the Art Room, and the Athletics Track. We are now seeking donations to fund our next initiatives: upgrading playground equipment on both campuses and resurfacing the turf area outside the Year 2 classrooms.

**\*Please note that donations to the Building Fund are tax deductible. A receipt will be issued for your records. The amounts above are suggested amounts only.**

### Extra – Curricular Items and Activities- provided on a user – pays basis.

Gardenvale Primary School offers a range of Optional Items and Activities that enhance or broaden the schooling experience of students and are beyond what the school provides to deliver the Curriculum. These will be charged at the time of the Activity.

Year Level	Optional Items	
Prep	Excursions/Incursions	TBA
	Swimming	TBA
Year 1	Excursions/Incursions	TBA
	Swimming	TBA
Year 2	Excursions/Incursions	TBA
	Swimming	TBA
Year 3	Excursions/Incursions	TBA
	Swimming	TBA
	Athletics Carnival	TBA
	Year 3 Camp	TBA
Year 4	Excursions/Incursions	TBA
	Swimming	TBA
	Athletics Carnival	TBA
	Swimming Carnival	TBA
	Year 4 Camp	TBA
Year 5	Excursions/Incursions	TBA
	Swimming	TBA
	Athletics Carnival	TBA
	Swimming Carnival	TBA
	Year 5 Camp	TBA
Year 6	Excursions/Incursions	TBA
	Swimming	TBA
	Athletics Carnival	TBA
	Swimming Carnival	TBA
	Interschool Sports	TBA
	Year 6 Camp	TBA
	Graduation	TBA
Year 6 Hoodie	TBA	